

The Medical Council of Canada Research in Clinical Assessment

- Budget example with justification expectations -

Budget Items	Amount
Personnel	
Research associate	\$14,000
Administrative support	\$5,750
Personnel subtotal:	\$19,750
Honoraria	
Participants	\$3,500
Consultants	\$2,000
Honoraria subtotal:	\$5,500
Dissemination	
Conference travel & registration (max. \$2,500)	\$2,000
Open access publication fees	\$1,750
Dissemination subtotal: (max. 10% of the total funding request)	\$3,750
Other	
Travel for team meetings	\$2,000
Transcription (max. \$150/hour of audio)	\$3,000
Activity 2	\$2,500
Activity 3	\$3,000
Other subtotal:	\$8,500
TOTAL:	\$37,500

- Budget justification -

Research associate	This section should specify the tasks to be completed by the person in this position. The hourly wage and number of hours to complete these tasks must be included.
Administrative support	This section should specify the tasks to be completed by the person in this position. The hourly wage and number of hours to complete these tasks must be included.
Participants	The number of participants required for your study must be specified in addition to the honorarium amount per participant.
Consultants	This section should specify the tasks to be completed by a given consultant. The hourly wage and number of hours to complete these tasks must be included.
Dissemination	This section should include all dissemination expenses including conference-related expenses (travel, meals, registration, accommodations) and open access/publication fees. Conference-related costs are capped at \$2,500 and include no more than one conference. A statement of how attendance at this conference aligns with one or more of the four themes (referenced in section 3) must be included in the proposal. In addition, overall dissemination costs cannot exceed 10% of the overall budget request.
Other	Other reasonable costs may be covered through this funding. They must be outlined in detail. Examples may include research team meetings (travel, catering, etc.), translation of workshop materials for bilingual participants, transcription costs (max. \$150/hour of audio), etc.